Log Book

DIPLOMA IN OPHTHALMOLOGY (DO)

2 YEARS TRAINING PROGRAM

Department Of Ophthalmology

Bangabandhu Sheikh Mujib Medical University

Shahbag, Dhaka

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Trainee's Personal Details

Photograph

Name …… Date of Birth ……

Session : ……

Father's Name …… Mother's Name ……

Address……

……

Contact no …… E-mail ……

Nationality …… National ID / Passport No: ……

BMDC Registration No ……

Academic Data:

Graduation (MBBS): Year: …… Institution: ……

Signature:……

Supervisor's/Trainer's Particular

Name	Designation	Department/ Unit	Specimen Initial	Specimen signature

TRAINING BLOCKS/ Rotations

Year 1:	
Ophthalmology	6 months
Neurosurgery	1 month
Neuromedicine	15 days
ENT	15 days
Anesthesia	15 days
Radiology	15 days
Endocrinology	15 days
Ophthalmology	2 months 15 days
Year 2:	
Ophthalmology	6 months
Ophthalmology	6 months

Essential information on using the logbook:

Objectives of the Logbook:

The purpose of the logbook is to provide one source of evidence for BSMMU that the student has attained the desired level of competency required to sit for the DO examination. It is the record where the student is going to document experiences and skills attained during the training period.

Instruction to the Trainees:

1. The log book (Daily Training Record) is a day to day record of the clinical and academic work done by the resident.
2. The log book will be a pre-requisite for appearing in the DO final examination.
3. Students are advised to make the required entries on the same day of the event. All entries must be signed by the immediate supervisor on the day of the event.
4. The trainee will obtain the log book from the course-coordinator of the parent discipline immediately after joining.

5. The resident will make the required entries in the logbook on the same day of the event and get it signed by the supervisor.
6. Every leave application when forwarded should be entered in the leave record section of the book.
7. It is the responsibility of the resident to keep the logbook safe and secured.
8. Within one week of joining the department, the students will receive an orientation and introduction and they will be distributed to specific units for a specific period and by rotation they will be placed in all the units.

Guidelines for the supervisors:

1. The log book is a day to day record of the clinical and academic work done by the students.
2. It is the responsibility of the supervisor to identify and inform the student of the area in which he/she is lacking and provide opportunities to improve the competence.
3. Supervisors or his/her designated consultant/trainer should sign the completed events on that particular day in the appropriate column of the logbook

Important notice for the trainee :

- It is your responsibility to maintain accurate and complete logbook and to regularly update your records.
- Shall you meet any difficulty, you must contact your supervisor or coarse coordinator
- Unsatisfactory completion of the logbook would lead to delay of training progression.
- Unsatisfactory logbook at the end of training will prevent you from entering the final examination.

Level of Competence / Performance:

The Level of Competence / Performance at which a skill is performed by the student should be recorded in the given column of the logbook

For Patient Management:

Level 1: Observed

Level 2: Assisted

Level 3: Managed under supervision

Level 4: Managed independently

For Procedures:

Level 1: Observer status

Level 2: Assistant status

Level 3: Performed under supervision

Level 4: Performed independently

Section I.

Patient Management Case Log

Patients' Case Log (In Patient):
(Level 1 & 2)

Sl. No	Date	Reg. no	Age (year)	Sex	Diagnosis/ Problem(s)	Level of Competence	Supervisor's Signature

Patients' Case Log (In patient):
(Level 3 & 4)

Sl. No	Date	Reg. no	Age (year)	Sex	Diagnosis/ Problem(s)	Level of Competence	Supervisor's Signature

Patients' Case Log (Out patient) :
(Level 1 & 2)

Sl. No	Date	Reg. no	Age (year)	Sex	Diagnosis/ Problem(s)	Level of Competence	Supervisor's Signature

Patients' Case Log (Out patient) :
(Level 3 & 4)

Sl. No	Date	Reg. no	Age (year)	Sex	Diagnosis/ Problem(s)	Level of Competence	Supervisor's Signature

Section II.

Procedure Log

Number of procedures / Investigations and level competence / performance which must be attained during the Training Program:

SL No	Investigation/Procedures	Level of Competence	Minimum No. required
	Soft Skills:		
1	Vision recording & Color Vision Evaluation	1, 2 ,3, 4	100
2	Slit lamp Examination	1, 2 ,3, 4	100
3	Fundus evaluation & Fundus drawing	1, 2 ,3, 4	50
4	Tonometry	1, 2 ,3, 4	100
5	Gonioscopy	1, 2 ,3, 4	50
6	Tear/ Lacrimal function tests	1, 2 ,3, 4	100
	Refraction	1, 2, 3, 4	100
	Diagnostic Competency (Clinical examination & Investigations)	1, 2, 3, 4	50
	Data Interpretation of Investigation reports	1, 2, 3, 4	100
1	Color Fundus Photography	1, 2, 3, 4	
2	Fundus Fluorescent Angiography	1, 2, 3, 4	50
3	OCT	1, 2, 3, 4	50
4	Automated Perimetry	1, 2, 3, 4	50
5	A-scan / B-scan	1, 2, 3, 4	50
6	Biometry	1, 2, 3, 4	50
	Surgical Competency		
1	Ocular Anesthesia: Surface, Peribulbar & for DCR	1, 2, 3, 4	50
2	Conjunctival & corneal FB removal on Slit lamp	1, 2, 3, 4	20
3	Suture Removal & Epilation	1, 2, 3, 4	20
4	Lid repair & repair of Trauma	1, 2, 3	20
5	Biopsy of small lid tumors	1, 2, 3	20

6	Pterygium Excision	1, 2, 3	30
7	Chalazion Incision & curettage	1, 2, 3	30
8	Sub-tenon's & Sub-conjunctival injections	1, 2, 3	30
9	Intravitreal injections	1, 2, 3	10
10	Enucleation	1, 2, 3	10
11	Evisceration	1, 2, 3	10
12	Tarsorraphy	1, 2, 3	10
13	DCR / DCT	1, 2, 3	40
14	Lacrimal Probing	1, 2, 3	10
15	EUA	1, 2, 3	10
16	Cyclocryopexy	1, 2, 3	10
17	Cataract Surgery: ECCE/ SICS/ Phaco é PCIOL	1, 2, 3	100

Vision recording & Color Vision Evaluation

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Slit lamp Examination

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Fundus evaluation & Fundus drawing

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Tonometry

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Gonioscopy

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Tear/ Lacrimal function tests

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Refraction

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Refraction

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Diagnostic Competency (Clinical examination & Investigations)

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Diagnostic Competency (Clinical examination & Investigations)

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Color Fundus Photography

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Fundus Fluorescent Angiography

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

OCT

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Automated Perimetry

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

A-Scan/ B-Scan

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Biometry

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Ocular Anesthesia: Surface, Peribulbar & for DCR

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Conjunctival & corneal FB removal on Slit lamp

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Suture Removal & Epilation

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Lid repair & repair of Trauma

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Biopsy of small lid tumors

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Pterygium Excision

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Chalazion Incision & curettage

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Sub-tenon's & Sub-conjunctival injections

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Intravitreal injections

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Enucleation

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Evisceration

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Tarsorraphy

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

DCR / DCT

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Lacrimal Probing

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

EUA

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Cyclocryopexy

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Cataract Surgery: ECCE/ SICS/ Phaco é PCIOL

Sl. No.	Date	Reg. No.	Age (years)	Sex	Diagnosis/ Indication	Complication	Level of performance	Supervisor's signature

Section III
Academic Activities

Academic Activities

Events	Minimum number/percent required during the training period
Basic Science Lectures attended	70% of the scheduled
Clinical Lectures attended	70% of the scheduled
Tutorials/small group teaching attended	70% of the scheduled
Journal club presentation	05
Grand round/ clinical meeting presentations	30

Basic Science Lectures Attended

Date	Topic	Lecturer	Lecturer's signature

Clinical Lectures Attended

Date	Topic	Lecturer	Lecturer's signature

Tutorials/small group teaching attended

Date	Topic	Lecturer	Lecturer's signature

Journal Club Presentations:

(Only those journal club meeting need to be mentioned in which the trainee presented an article/paper)

Date	Full reference of the article discussed	Supervisor's signature

Grand Round / Clinical meeting/ Case Presentations

Date	Brief description of the case/topic	Supervisor's signature

IV. Leave Record

From	To	No. of days	Reason	Supervisor's signature

VI. Summary Sheets

i) Summary of Patient Management Log:

Sl. No.	Events/ Tasks	Minimum requisite number for the training period	Number performed
1	Patients' case log(In Patient)	30	
2	Patients' case log(out Patient)	20	

ii). Summary of the Academic Activities:

Sl. No.	Events/ Tasks	Minimum requisite number / % for the training period	Number performed/ % performed
1	c Science Lectures attended	70% of schedule lecture	
2	cal Lectures attended	70% of schedule lecture	
3	Tutorials/small group teaching attended	70% of schedule lecture	
4	Journal club presentation	5	
5	Grand round/ clinical meeting presentations	30	

iii) Summary of Practical Procedures:

SL No	Investigation/Procedures	Level of Competence	Minimum No. required during the training period	Total Number done
	Soft Skills:			
1	Vision recording & Color Vision Evaluation	1,2,3,4	100	
2	Slit lamp Examination	1,2,3,4	100	
3	Fundus evaluation & Fundus drawing	1,2,3,4	50	
4	Tonometry	1,2,3,4	100	
5	Gonioscopy	1,2,3,4	50	
6	Tear/ Lacrimal function tests	1,2,3,4	100	
	Refraction	1,2,3,4	100	
	Diagnostic Competency (Clinical examination & Investigations)	1,2,3,4	50	
	Data Interpretation of Investigation reports	1,2,3,4	100	
1	Color Fundus Photography	1,2,3,4	50	
2	Fundus Fluorescent Angiography	1,2,3,4	50	
3	OCT	1,2,3,4	50	
4	Automated Perimetry	1,2,3,4	50	
5	A-scan / B-scan	1,2,3,4	50	
6	Biometry	1,2,3,4	50	
	Surgical Competency			
1	Ocular Anesthesia: Surface, Peribulbar & for DCR	1,2,3	50	
2	Conjunctival & corneal FB removal on Slit lamp	1,2,3	20	

SL No	Investigation/Procedures	Level of Competence	Minimum No. required during the training period	Total Number done
3	Suture Removal & Epilation	1,2,3	20	
4	Lid repair & repair of Trauma	1,2,3	20	
6	Pterygium Excision	1,2,3	30	
7	Chalazion Incision & curettage	1,2,3	30	
8	Sub-tenon's & Sub-conjunctival injections	1,2,3	30	
9	Intravitreal injections	1,2,3	10	
10	Enucleation	1,2,3	10	
11	Evisceration	1,2,3	10	
12	Tarsorraphy	1,2,3	10	
13	DCR / DCT	1,2,3	40	
14	Lacrimal Probing	1,2,3	10	
15	EUA	1,2,3	10	
16	Cyclocryopexy	1,2,3	10	
17	Cataract Surgery: ECCE/ SICS/ Phaco é PCIOL	1,2,3	100	

Trainee's signature and date.....

Trainee's Name : .....

Session : .....

Bangabandhu Sheikh Mujib Medical University
Shahbag, Dhaka

Diploma trainee's Block progress report

Name of the trainee : Session :

Name of the course : Reg. No:

Name of the institute :

Period of block :

Performance	Poor	Satisfactory	Good	Excellent
Written*				
Clinical- Practical*				
Oral*				
Attendance*				
Attitude				

* Poor: <50%, Satisfactory: ≥50-60%, Good: >60-75%, Excellent : >75%

Note: "Poor" grade in more than two performance during a particular block means deficient training and also cause disqualification for appearing in the final examination unless training in particular block is complete.

Signature: .....
Head of the Department
(Seal)

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