



No. BSMMU/2019/7641

Date: 14/07/2019

### Office Order

**Dr. Sharmin Jahan**, Assistant Professor, Department of Endocrinology of this university has been granted Ex-Bangladesh leave to attend the "**SLENDO Conference 2019**" to be held in Colombo, Sri Lanka. For this reason, he has been granted earned leave for 06 (Six) days from 30/07/2019 to 04/08/2019. During this period Dr. Murshed Ahamed Khan, Assistant Professor of the same department will look after the duties of Dr. Sharmin Jahan.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order

Sd/-

**(Prof. Md. Ashadul Islam)**

Additional Registrar

No. BSMMU/2019/7641 (16)

Date: 14/07/2019

### Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of Sri Lanka in Bangladesh.
2. The High Commission/Embassy of Bangladesh in Sri Lanka.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Dhaka.
5. Chairman, Department of Endocrinology, BSMMU, Dhaka.
6. Director (Finance)/(Hospital)Director (IT), BSMMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Dr. Sharmin Jahan**, Assistant Professor, Department of Endocrinology, BSMMU, Dhaka **with the direction to submit departure/arrival report in due time through proper channel.**
9. Dr. Murshed Ahamed Khan, Assistant Professor, Department of Endocrinology, BSMMU, Dhaka.
10. P.S. to Vice Chancellor, BSMMU, Dhaka.
11. P.S. to Pro Vice Chancellor (Research & Development)/(Academic)/(Administration)/Treasurer, BSMMU, Dhaka.
12. P.O. to Registrar, BSMMU, Dhaka.
13. BSMMU Web: www.bsmmu.edu.bd

Additional Registrar